

GUIDELINES FOR LOCAL GOVERNMENT AWARDS

1. Nominations

Nomination requirements for each Award are detailed in the accompanying Local Government Award schedule.

At all times, nominations must be seconded by another member of Council or the General Manager.

Nominations are to be submitted to the Association at least two days prior to a scheduled GMC meeting.

Nominations will not be made public and will be considered by the GMC in closed session. Decisions made by GMC are final.

In the case of a GMC member being nominated for Life Membership, GMC may confer out of session without the nominee present. Voting must be unanimous for the nominee to be awarded Life Membership.

2. Presentations

Awards for Life Membership, Outstanding Achievement and Outstanding Commitment and Service to Local Government will be made at either a General Meeting or Annual General Meeting. Those awarded Life Membership will be presented certificate and appropriate gift for service by the President or Vice-President.

The Certificate for Outstanding Commitment and Service to Council will be awarded, if practicable, by the President or GMC member at an appropriate Council function. Recipients will receive a framed certificate.

3. Costs

The Association will meet the costs of the above, however, should a plaque or other such gift be requested, the cost will be met by Councils.